Data controller: William Property Management Ltd			Data Subject: Landlord				
Information held	**Who is collecting it?**	**How is it collected?**	**Why is it collected (what are we going to do with it?)**	**Lawful basis for processing**	**Who will it be shared with?**	**How is it stored?**	**When will it be deleted?**
Column A	Column B	Column C	Column D	Column E	Column F	Column G	Column H
Landlord name & contact details	Staff	Email, in person.	To use on contract, to contact landlord. To facilitate management. To provide details to contractors.	Contract fulfilment	Staff. Tenant. Utility providers. Council tax. Contractors	Elelctronic	6 years after tenancy end
Landlord bank details	Staff	Email, in person.	To faciltate rent payments	Contract fulfilment	Management software company. Staff.	Electronic	6 Years after tenancy end